Proposals are reviewed by the Gold Award Panel during the second or third week of the month, with the option for an in-person presentation. To schedule your presentation, please visit www.gscnc.org and search ‘**panel presentation**’ on the Events calendar. Notification of the panel’s decision will be emailed and mailed by the end of the review month. Please do not call or email Girl Scouts Nation’s Capital for information on the decision. **You may not, under any circumstances, begin the Take Action part of your project until you receive approval from the Gold Award Panel.**

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| **Name** | **Troop Number** | **Association and Service Unit** |
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| **Address** | **City**  | **State** | **Zip** |
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| **County** | **Phone** | **E-mail** |
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| **Date of Birth** (Month and Year) | **Grade** | **Class of** | **School** |
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| **Parent Name** | **Parent Email Address** |
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| **Troop/Group Volunteer** | **Girl Scout Gold Award Project Advisor** |
| **Name** | **Name** |
|  |  |
| **Address** | **Title/Organization** |
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| **City/State/Zip** | **Address** |
|  |  |
| **Daytime Phone** | **City/State/Zip** |
|  |  |
| **Evening Phone** | **Phone** |
|  |  |
| **E-mail** | **E-mail** |
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**PROPOSED BUDGET**

**Provide a proposed budget. Be realistic and thorough. Even if you are requesting donations, these items still have a cost. You may choose to use the tables below or create your own format. Attach additional pages if necessary. Additionally, you must answer the money earning questions found on the following page.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Quantity Needed** | **Price Per Item** | **Total** |
| ***Example: 2 by 4 wood beams*** | ***18*** | ***$4.19*** | ***$75.42*** |
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**Total Expenses:**

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| --- | --- | --- |
| **Planned Funding Source** | **Items Donated/Purchased** | **Amount** |
| ***Example: Home Depot*** | ***Lumber, nails, hammers*** | ***$150.00 gift card*** |
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**Total Funding:**

**MONEY EARNING ACTIVITY QUESTIONS**

Do you plan to hold any money-earning activities in order to fund your Gold Award Project? If so, please describe these activities. Refer to *Volunteer Essentials* for appropriate money-earning activities for girls.

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Do you plan on asking for donations (in-kind goods and supplies) in order to carry out your Gold Award Project? If so, which businesses or organizations will be asked? What supplies/items will you request? Remember that as a girl member of the Girl Scouts, you cannot ask for monetary donations.

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**SAFETY PRECAUTIONS**

Please list any safety precautions, which might be relevant to your project.

**GOLD AWARD DETAILED PROJECT PLAN - ESTIMATED HOURS LOG**

After completing the Journey(s) requirement, including the Take Action project, the suggested minimum number of hours to use as a guide for a Gold Award project is 80 hours. **Hours completed working on the Journey(s) requirement should not be included below.** The time it takes to earn the award will depend on the nature of the project, the size of your team, and the support of the community. Not all projects will require the same length of time to complete from planning to sharing and celebration. Quality projects, that have a positive impact on the community, should be emphasized over quantity of hours. *Please note*: hours counted/estimated before proposal approval should be limited, as a majority of your hours should be completed after your proposal receives approval.

**Your detailed project plan should include all of your team members, including your Project Advisor. Include everyone who will play a role in your project, no matter how large or small. Everyone is a member of your team! Include all of the steps necessary to complete your project, even if you are not the one completing that specific step. Be as detailed as possible.**

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| **Proposed Project Title** |
|  |
| **Estimated Start Date** | **Estimated Completion Date** |
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| **Date(s)** | **Task/Activity** | **Team Member(s)** | **Estimated Hours** |
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| **Total Hours on This Page** |  |

**GOLD AWARD DETAILED PROJECT PLAN - ESTIMATED HOURS LOG (CONT.)**

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| **Date(s)** | **Task/Activity** | **Team Member(s)** | **Estimated Hours** |
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| **Total Hours on This Page** |  |
| **Total Estimated Hours for Gold Award Project** |  |

**GIRL SCOUTS NATION’S CAPITAL ADDITIONAL INFORMATION**

Projects are reviewed by the Gold Award Panel during the second or third week of the month, with the option for an in-person presentation. To schedule your presentation, please visit [www.gscnc.org](http://www.gscnc.org) and search ‘panel presentation’ on the Events calendar. The deadline for registering for a presentation is the same as the deadline for submitting your proposal, which is the first working day of the month.

Notification of your Gold Award proposal decision is both mailed and emailed by the end of the month your proposal has been reviewed. Please do not call or email Girl Scouts Nation’s Capital for information on your proposal. **You may not, under any circumstances, begin the Take Action part of your project (Girl Scout Gold Award Step Six) until you receive council approval.**

**When submitting your Girl Scout Gold Award Project Proposal through GoGold Online, make sure to also include the following, all of which is due by 5:00 pm on the first working day of the month:**

* **Girl Scouts Nation’s Capital Gold Award Supplemental Form (this document)**
* **A letter of endorsement from your Project Advisor or a member of the organization that your Gold Award Project will benefit**

The letter of endorsement is a letter, in both form and content, explaining that the Project Advisor/organization is aware of your Gold Award project and will be supporting you while you complete the project. Email communication should not be submitted as an alternative to the endorsement letter.

* **Notify your Troop Leader and Project Advisor of your Gold Award Proposal submission.**

**Have you attended a Gold Award Workshop? If so, where/when was it held? If you don’t remember when/where it was held, who led it?**

**Do you have an Individualized Education Program (IEP), Individual Services Plan (ISP) or 504 Plan? Is there any way that the Council can make the Gold Award process more accessible for you? Please explain below. Our Teen Program Specialist, Andraea LaVant, will be notified of your response. If you will need assistance in this process, please contact her at** **alavant@gscnc.org** **or 202-274-3336. (Question Optional)**

**GIRL SCOUT HONOR CODE**

As a girl member of the Girl Scouts of the USA and a member of the Girl Scout Council of the Nation’s Capital, I pledge to complete my Gold Award project upholding the tenets and values in the Girl Scout Promise and Law.

**GIRL SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 *Typed signatures are accepted on this form*

This form is available online at [www.gscnc.org/goldaward](http://www.gscnc.org/goldaward)

 Last Updated: October 2017