



## Adult Volunteer Development Department

### How to submit a nomination through GSCNC website:

Online nomination is a quick and easy way to recognize a GSCNC volunteer, troop leader, service unit member or yourself for the great work benefitting our Girl Scout Community.

Ok, let's start!

1. Go to <http://www.gscnc.org/en/for-volunteers/online-support-for-volunteers/adult-recognition.html>, then click **Nominate a Volunteer** to start the process.
2. Complete the survey requesting your information, nomination type, nominee's current position (i.e.; cookie manager, service unit manager, etc.) and other requested information.
3. If nominee is eligible for award, prompts will continue during nomination process. If nominee is **NOT** eligible for an award, based on time in Girl Scout leadership or service, a screen will show suggesting "creative ways to say thank you" as a way to still recognize volunteers.
4. **You must** provide and submit electronic signature to gscnc.org then click submit for review.

**Congratulations, you're done!**

**Thank you for nominating a volunteer!**