



JOB DESCRIPTION OF ASSOCIATION CHAIR & ASSISTANT ASSOCIATION CHAIR

FUNCTION: To preside over Association activities and serve as a liaison between Council staff and local volunteers.

DUTIES AND RESPONSIBILITIES:

- Establish an Association Team to help set the Association goals and objectives, and to establish the direction for Association.
- Interpret, support and convey all council goals, fundraising efforts, policies, and objectives, including the Human Relations Statement.
- Preside at the Fall and Spring Association Meetings if held
- Prepare for and participate in the Council Annual Meeting
- Promoting community visibility using media and public speaking

SELECTION AND TERM:

The Association Chairs and Assistant Chairs are selected from Association members with the assistance of the Area Membership Manager and appointed by the Board of Directors. They serve three year terms with an option of an additional three year term.

QUALIFICATIONS:

- Registered member with GSUSA with no outstanding Council debt.
- Willingness to support the Board of Directors and to promote understanding of Girl Scouting and the Council in the Association and the community.
- Recognition, understanding, and acceptance of council goals, policies, and objectives.
- Ability to listen/convey different points of view and participate in decision making
- A commitment of time and resources.

ACCOUNTABILITY:

To the members of the Association, Service Unit Managers, and the Council.

BENEFITS:

An Association can provide events and exchanges at a level larger than a Service Unit. Associations can develop their own operational programs and combine resources to provide enriched girl and adult programs.

PURPOSE:

With no required governance element, an Association's purpose can and should be defined by the membership within its boundaries. The purpose includes administrative, operational, and/or programmatic activities and should be periodically evaluated and re-directed as needed.