

**VOLUNTEER POSITION DESCRIPTION OF THE
REACH TEAM MEMBER
(REGIONAL EVENT AND ACTIVITY COORDINATOR AND HOST)**

ROLE: Bring council-sponsored and enrichment programs to local areas.

DUTIES AND RESPONSIBILITIES:

- Bring council-sponsored and enrichment programs to girls in local areas.
- There are four levels of participation on the REACH Team with increasing levels of responsibility: Apprentice, Experienced I, Experienced II and Master.
- Coordinate or host at least three events per year, at least one of which must be a GSCNC core program.
- Serve at least 100 girls through programs, with one event serving at least 50 girls.
- Stay current on GSUSA and GSCNC program materials and procedures and maintain current GSUSA/GSCNC competencies.
- Attend Program Level and Enrichment Trainings as needed.
- Provide Program Event Proposal to REACH mentor at least 6-8 weeks prior to program date to ensure publication on program registration system.
- Submit Program Log to GSCNC Program Department after each event.
- Record registration for all participants attending each program and return supplies to the Program Specialist within two weeks of event completion.
- Secure a replacement host whenever unable to follow through with scheduled programs.

QUALIFICATIONS:

- Register as an adult member of the Girl Scouts of the United States of America
- Recognize, understand, accept, interpret, and support all GSUSA and GSCNC goals, policies, guidelines and objectives, including the Human Relations Policy Statement
- Complete required REACH Training
- Owe no outstanding debts to the council
- Complete Volunteer Position Application process

METHOD OF SELECTION and ACCOUNTABILITY:

- Appointed by and accountable to the GSCNC Manager of Program Services or Program Specialist. Less experienced REACH Team members may be accountable to Master REACH Team members.

TERM OF POSITION:

- Appointed for three years – renewable appointment