

DASHboard



Road Safety Event Guide

Suggested Teen (Cadette, Senior and Ambassador) Recruitment Event

It may come as a surprise to many that traffic accidents are the **number one** cause of death among teens. Moving vehicles pose more of a threat than guns, suicide or disease. Mile for mile, teenagers are involved in three times as many fatal accidents as all other drivers, and hundreds of thousands of teens are injured in traffic accidents each year.

The urgency of this issue combined with the interactive, engaging activities from the DASHboard Road Safety program makes this a perfect event for older girls. This guide can be used for a recruitment and/or Bring A Friend event, or a Service Unit/area event. Learning to be safe and smart on the road is information all teenagers need to know and this program allows them to access knowledge and experience at a fraction of the cost of regular driver's education, thanks to the generosity of GEICO. The GSCNC Program Department is pleased to provide you with this prepackaged event guide.

Enclosed you will find everything you need to engage and empower teen girls on the issue of comprehensive road safety, while at the same time showing them the benefits of Girl Scouting.

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At least one month before the event...

- Confirm the event with Program Department and reserve a DASHboard kit from Dorr Avenue (see p. 12 for details on how to reserve a kit).
- Solicit support from volunteers/field staff to help run the program (Having four volunteers, counting yourself, is the suggested minimum). This might be a great way to engage dads or community partners like mechanics, auto dealerships, etc. See p. 13 for a list of suggested community partners.
- If this is a recruitment event, contact the school where you are interested in recruiting and give them information about the program.
- Secure a location that can host three-four activities at once, including space for a car (most likely either outdoors in a parking lot or in a garage area).
- Create Invitation (see pp. 14-15).
- If this is a recruitment event, distribute Invitations and Registration forms to the school.

A few weeks before the event...

- Collect girls' registration forms and be prepared to accommodate any special needs.
- Obtain necessary supplies (see p. 12), including the kit.
- Give the necessary lesson plans to volunteers (see pp. 4-11).
- Confirm the date and time with the school/event location.

At the event...

- Set up all the activities ahead of time in locations spread out enough geographically so that girls don't get distracted by other activities.
- Introduce the program and the event's agenda (see pp. 2-3).
- Have FUN! See event agenda and lesson plans in this packet (pp. 2-11).
- If this is a recruitment event, provide girls and their parents with more information about opportunities to join a Girl Scout troop in their area.

After the event...

- If this is a recruitment event, follow up with girls who attended to encourage ongoing participation in a Girl Scout troop or as a Juliette. Otherwise, make sure all girls who participated signed the Honor Code with their parents/troop leaders.

Outline of Road Safety Event



*This agenda is based on a **two and a half hour** session beginning at **3:00 p.m.** (allow yourself at least 30 minutes ahead of time to set up). The program can be extended and shortened as needed – choose one rotation for a shorter program or extend the rotation times to allow more time at each station. Please adapt to fit your program needs.*

3:00 – 3:10 Welcome

Introduce the program and what you will be doing with the girls. Split the girls into 3 groups.

3:10 – 4:10 Rotation 1

3 stations, 20 minutes each, 1 volunteer per station (minimum 3 total)

- *Safety Savvy Game Show*
- *Impaired Driving*
- *Distracted Driving*

4:10 – 4:20 Check-In

Bring the girls together and discuss what they have learned so far. Ask them to share something new or shocking they learned. Split the girls into 4 groups. (Have volunteers set up new stations while you are checking in with the girls).

4:20 – 5:20 Rotation 2

4 stations, 15 minutes each, 1 volunteer per station (minimum 4 total)

- *Emergency Roadside Kit/Review*
- *Car Care 1*
- *Car Care 2*
- *Pedestrian/Bike Safety*

5:25-5:30 Conclusion

Have the girls discuss new things they learned and what they are taking away from the program. Give them more information about the DASHboard program and Girl Scouting as you see fit.

Introduction/Conclusion Notes

Introduction *(suggested content)*

Materials:

DASHboard Road Safety booklet
DASHboard Road Safety patches

Ask the girls *how many of them plan on getting their license or already have it*. Then ask them *how many of them ride in cars/vehicles as a passenger*. *How many of them walk on sidewalks and ride their bikes?* Every girl should have raised her hand at some point. Explain that the response you just got is the reason we are doing this program – all of us spend time in and around cars, most likely on a daily basis. That makes being safe and smart on the road an incredibly important skill. Plus it can save lives. This program is designed to have you experience both the responsibility and excitement of being behind the wheel and around cars.

If it is a recruitment event, explain to the girls that programs like this are what Girl Scouting is all about. Having fun, learning cool things, and becoming a leader. If it is a Bring-A-Friend or Service Unit event, you can hand out copies of the booklet and show the patch so girls know what they can earn.

So are you ready to test your road safety savvy?? Split the girls into 3 groups, and send them to their sessions. Have them rotate clockwise every 20 minutes. Make sure someone is in charge of keeping time and rotating the groups smoothly.

Conclusion *(suggested content)*

Materials:

DASHboard Road Safety booklet
DASHboard Road Safety patches
Honor Code handout

Have the girls discuss new things they learned and what they are taking away from the program. Introduce the Honor Code as the final step of the program. Now that the girls have a more complete understanding of what it means to be safe and to keep others safe on the road, we are asking each girl to create an agreement or “honor code” between them and their parents/adult/troop leader. Give them the Honor Code handout and encourage them to review the Honor Code with their parents/guardians that night, and sign it. If girls complete all the sessions in both rotations and fill out the Honor Code, they have earned the patch. *[Contact the Program Department to get patches]*. Reminder - Even if the girls do not currently or are not planning to drive, they can make an honor code that lists out the smart decisions they will and can make when riding with friends and adults, and as a pedestrian.

If it is a recruitment event, give them more information about Girl Scouting and how to participate in more programs and events, and how to join a troop.

Rotation 1 Lesson Plans

Safety Savvy Game Show Lesson Plan

Space Needs: Semi-large space for girls to stand and move around. A start and finish line.

Suggested # of Volunteers: 1-2

Materials:

Road Safety Savvy Trivia Cards

Road Sign Posters

4 car cut-outs

Cones

Estimated time per group of girls: 20 minutes total

Directions:

Break the girls up into 4 teams (or if there's only a few girls, have them compete against each other). They each can select a car to "drive" (please remind the girls to be gentle since the cars are only made of cardboard). Set the cones up so there is a start and finish line, with at least 10 large steps in between.

Set the scene for the road safety game show. Get into the role of host (energetic and perky! 😊). Explain that there is key information that all teens should know about the importance of road safety, and instead of making the girls take a boring quiz, we decided to spice it up and make it an interactive game. Girls will choose a car cut-out and be driving through rush hour traffic to get home. In order to answer a question, they must make a honk noise. 😊 When a girl/team answers a question right, they take one step forward. Wrong answers have them stay still. The first girl/team to get home wins.

Have the girls/team line-up with their car cut-out. Ask about 11-12 of the trivia cards. Intersperse the road sign posters questions. With the road signs, girls must either guess what word(s) go on the sign or interpret what the sign means.

The first girl/team to cross the finish line wins. Have the rest of the teams keep going if there is time left to finish the questions.

Impaired Driving Lesson Plan

Space Needs: Space to put down a line, and maybe extra space for an obstacle course.

Suggested # of Volunteers: 1

Materials:

Fatal Vision Goggles

Tape to make a line

Balls

Remote Control Car

Cones/other obstacle course items

Estimated time per group of girls: 20 minutes. *Make sure each girl gets to walk the line and try to catch the balls.

Have a line of tape on the ground. Have one girl demonstrate walking through the line once without goggles. Then have each girl try walking the line with the impaired vision goggles.

Have them try to catch and throw balls, and pick up the ball.

Go through the tests that they would have to pass if they were pulled over by a police officer – touch their nose, stand on one foot, follow your finger with their eyes.

Discuss these questions.

How much was your balance and reaction time affected? Although it may seem funny now, do you think you would be able to handle a car on the road in this state? Many of you couldn't even walk a straight line or catch a ball – could you imagine trying to drive a 2000 pound car?

Take Action Role Play: Discuss and/or role play how they might talk their friends out of drinking and driving/distracted driving. Have them imagine that their friend is going to drive home drunk from a party, and she/he is their ride. What do they do? Do they call home, even if their parents do not know they are at this party? Brainstorm and practice possible responses with the girls. Have them think about how they talk with their friends about the consequences of underage drinking and discourage them from drinking in the first place.

*Stress the importance of not making poor decisions behind the wheel—it is not just your life in your hands. Ask them to promise 2 things:

1. That they will never get behind the wheel after drinking.
2. That they will do all that they can to make sure that if others are drinking, they will not let them drive or get in a car with them.

*If there is time left over, have them try to use the remote control car while wearing the goggles. Use the cones in the kit to set up an obstacle course.

Distracted Driving Lesson Plan

Space Needs: A car and space for girls to watch

Suggested # of Volunteers: 1

Materials:

Car *If you don't have a car, set up 4 chairs to simulate a car.

Distracted Driving Kit: map, phone, cds, lipstick, and Distracted Driving scenario cards

Estimated time per group of girls: 20 minutes

Run this activity with groups of at least 4 girls. Have one girl be the driver. Choose two or three other girls as passengers. Tell them that this is a real-life scenario. *If you are using a real car, NOTE how many girls actually put on their seatbelts for the simulation.* Assign each passenger several distraction scenarios without letting the driver know what they will be doing by handing out the Distracted Driving scenario cards. Have each passenger act out a distraction every 20-30 seconds, and see how the driver handles them.

Discuss the various distractions and how the driver handled them (*You may want to run through the simulation multiple times with different girls as drivers*). Try to observe how many times the driver looked away and took her hands off the wheel. Ask the driver *how in control did they feel? Did the driver handle the distractions well or could they have handled them better?* Review each distraction and discuss the appropriate ways a driver should or could respond. Also discuss how passengers have a real responsibility to not distract the driver. Review the Statistics to Highlight below.

If there is time, redo the simulation with the driver responding in the appropriate way to each possible distraction. Have other passengers help out and minimize the distractions. Afterwards, ask the girls what they could say and do in a situation where they are in the car with a friend driving, and the friend engages in distracted behavior.

Statistics to highlight:

- Nearly 80% of accidents and 65% of near-accidents involved some form of driver inattention within three seconds before the event.
- The most common distraction for drivers is the use of cell phones. Other distractions include reaching for a moving object, which increases the risk of an accident or near-accident by 9 times; looking at an external object, which increases the risk by 3.7 times; reading and applying make up, both which increase the risk by 3 times; dialing a hand-held device (typically a cell phone), which increases risk by almost 3 times; and talking or listening on a hand-held device, which increases risk by 1.3 times.
- **Text-messaging while driving is now as dangerous as drinking and driving, in terms of inhibiting a teen's driving abilities, if not more so. A recent study found that you are 23 times more likely to crash if you are texting while driving. Close to 80% of teen girls admitted to doing it while driving. Think about the implications of this!

Remind the girls before they leave that they are all responsible for not participating in distracted driving, whether they are the passengers or the drivers. Nearly 70% of teens say they have a lot or some influence to stop their friends from driving recklessly when they are a passenger. So use that influence!!

Rotation 2 Lesson Plans

Roadside Readiness Lesson Plan

Space: Enough space for a table; have a car to reference if possible.

Suggested # of Volunteers: 1

Materials:

1 car (optional – if you have one for the tire Car Care sessions, you can use it simultaneously)

Roadside Emergency Kit items and scenario cards

Roadside Emergency Kit handout

Maintenance Map handout

Estimated time per group of girls: 15 minutes total

Spread the items of the Roadside Emergency Kit out on the table. Explain that there are items every car should have for all the basic roadside emergencies, including changing a tire. Show them all the items on a table. Have them guess what each item is used for.

Put the Roadside Emergency Scenario Cards facing down on the table and have the girls select a card. Then have the girls try to pick out the correct items to fix the situation.

Potential emergency scenarios:

- Flat tire

Answer: (First, make sure you pull completely off to the side of the road – don't panic. Give yourself enough space to work on the tire – if possible, do it on the side away from traffic. Set emergency parking brake.) Spare tire, jack, tire iron. Warning triangles/flares/air pressure gauge (check spare tire), brick (block the tire opposite of the flat tire). Compact versus full size spare. Mostly meant to drive to nearest repair shop.

- Smoking hood

Answer: Pull over! Let the engine cool. Check fluid levels. Heavy duty rags/paper towels, gloves, Emergency flares/triangles, help sign, cell phone and emergency numbers!

- Stuck in the snow

Answer: Emergency flares/triangles, mini shovel, roof shingles, ice scraper/snow brush, winter hat/gloves.

- Emergency dashboard light goes on

Answer: Owner's manual, and then depends on which light has gone on!

- Out of gas

Answer: Empty gas tank, 2 feet, gas siphon, flashlight, funnel

- Rattling noise

Answer: Pull over! Let the engine cool. Check around/under car and under hood. Heavy duty rags/paper towels, gloves, Emergency flares/triangles, help sign, cell phone and emergency numbers.

Give out the Roadside Emergency Kit handout and encourage the girls to make sure the cars of their family and friends have these items stocked in them. Also, introduce the Maintenance Map to the girls and encourage them to fill out the Map on their own time. Doing this activity will help them prevent roadside emergencies!

Car Care 1 Lesson Plan

Space: Enough space to park a car and have girls work around it.

Suggested # of Volunteers: 1

Materials:

1 car

Owner's Manual

Paper towels

Estimated time per group of girls: 15 minutes total

Intro: There are two key components of proper car care – fluids and tires. In this session, we're going to focus on the fluids. Also, can anyone tell me what this is? [hold up an owner's manual]. It is all things knowing for car care. Know where yours is and actually use it – don't treat it like your biology text book.

Under the Hood: Ask the girls: Can anyone tell me how many fluids you typically need to keep track of/maintain under the hood? Can anyone name them?

Answer: Six. A good way to remember them is WashBOATS.

***WASHing** fluid- windshield wiper*

***Brake** fluid*

Oil

Antifreeze

Transmission fluid

Steering fluid

Go through each fluid and have the girls identify why this might be important. Also show them where it is under the hood.

*Washing fluid – Being able to see out of the windshield – GOOD. Fill with windshield washing solvent. Can buy from gas station, auto shop, etc
-Demonstrate how to check windshield washer fluid and where to refill if necessary.*

Brake – being able to stop the car is crucial. Brake fluid transfers foot brake pedal pressure to the brake components at each wheel to stop the car. Can weaken with exposure to air and moisture. Check owner's manual for proper scheduled maintenance.

Oil – lifeblood of a car! It lubricates, cool and cleans your engine, and protects the parts from friction and wear. The weight of oil is specified in your owner's manual. Get it changed regularly. Check oil when the car is on a level surface, and the engine is cold, or at a minimum, let the engine sit for a few moments after turning it off to let oil drain into the oil pan.

-Demonstrate how to remove dipstick, wipe clean, re-insert, and check for oil level. Show where oil should be filled if needed. Then have the girls do it.

Antifreeze (or Coolant) – *Prevents the car from overheating. Most cars use a 50/50 mixture of water and antifreeze. Check coolant when engine is COLD. Check levels at coolant recovery reservoir. If you ever need to open the radiator cap, only do so when the engine is COLD.*

-Demonstrate how to check coolant level.

Transmission - In automatic transmission cars, Automatic Transmission Fluid. In manual transmission cars, it's called gear oil. It helps the transmission shift from one gear to the next. Change based on time/mileage depending on car/vehicle manufacturers.

Steering – makes sure your vehicle steers as easy as a bike. Allows the wheel to turn easily.

If there is time while still under the hood:

- Identify battery connections and how to clean if necessary.
- Demonstrate how to jump-start a battery with jumper cables (most jumper cables have directions on them to walk you through the process).

Car Care 2 Lesson Plan

Space: Enough space to park a car and have girls work around it.

Suggested # of Volunteers: 1

Materials:

1 car

Tire Gauge

Penny

Estimated time per group of girls: 15 minutes total

Intro: Ask the girls *if they know what the only thing connecting them and their vehicle to the pavement is?* Answer – *tires*. Then ask *how many of them know how to change a tire?* *How many of them have been in the car when a tire has popped?* Quiz question – *what is the most common cause of tire failure?* Answer – *improper tire pressure*. *Would overinflated or underinflated tires more often lead to tire failure?* Answer- *underinflated*. *How can we tell if a tire is properly inflated?* Answer – *simple visual checks are not enough. We must use a special tool. Does anyone know what tool we use?* Answer – *tire gauge*.

Identify where information is located regarding correct air pressure on door or fuel door and in owner's manual. *Tires lose 1-2 pounds on average a month.*

-Demonstrate how to check air pressure. Have the girls do it as well.

**Tire pressure should always be checked with the tires are cold – either driven less than a mile or sitting still for 3 hours.*

Tread depth: *the more tires are used, its ability to grip the road decreases*. Use basketball example – *who would play basketball using shoes with no tread? Who would spend the money for good shoes? Same with tires!* Tire wear visual check – *exposed tread bars, irregular shoulder wear, center wear – have inspected!*

Then the penny test – Place a penny in the tire with Lincoln's head facing into the tire. *If you can see the top of Lincoln's head, the treads are worn and need replacing.*

Changing a Tire: There most likely won't be time to do this, but show them where all the necessary items are – spare tire and tools – and identify the tools necessary. Make sure the girls know what tool is used for what task – i.e. the jack lifts the car, the wrench is to loosen the lugnuts, etc. (If you need more information about how to change a tire, go here: <http://www.wikihow.com/Change-a-Tire>) Ask the girls how many of them know if they have a roadside assistance program and what it is? Possible answers - AAA, *most insurance plans (GEICO), On Star, etc.* Suggest that they stop by a dealer/auto repair shop/ask a family member to show them how to do more car maintenance activities.

If there's still time, review where to find and how to operate the following:

-Gas Tank

-Windshield Wipers

-Headlights

-Trunk

Pedestrian/Bike Safety Lesson Plan

Space Needs: Tables to write on.

Suggested # of Volunteers: 1

Materials:

12 Biking Hazards worksheet and answer sheet.

Bike Safety Quiz Questions and Answers

Bike horns

Road Safety Audit worksheet

Estimated time per group of girls: 15 minutes total

Hand out the Twelve Biking Hazards sheet and have the girls individually find the twelve hazards. Go around the circle and have them each identify a hazard. Go over the answers and explain the hazards in more detail.

Split the girls into 6 groups. Hand out the bike horns to each group and ask the girls the Bike Safety quiz questions. Have them honk in if they know the answer.

If there's time, ask girls to brainstorm ways these hazards could be improved. What can they do in their communities? Hand out the Road Safety Audit worksheet and explain that this is something they can do on their own time. Explain that every second, drivers, pedestrians and bicyclists make decisions that can create dangerous situations on the road. The Road Safety Audit allows girls the chance to discover the type of decisions drivers and pedestrians in their community make. To do the Road Safety Audit, a girl can:

- Stand on a busy street corner for an hour (if she is doing it with friends, split up and stand on different busy street corners). If the girl takes public transportation (buses/carpool), she can observe other drivers/cars for one week.
- On the Road Safety Audit worksheet, she can make a tally mark for each situation where people on the road engage in risky behaviors.
- Look at the numbers gathered. Discuss with friends the safe practices she and others can engage in to prevent accidents and to protect themselves.

Supplies



Welcome/Closing

- Completed registration forms for all attendees
- DASHboard Road Safety Patch program booklet*
- Honor Code worksheet (see handout packet)

Rotation 1

- Road Safety Savvy Questions*
- Road Safety Savvy Traffic Signs*
- Cardboard Car Cut-outs (See Program Department for availability)
- Distracted Driving Kit*
 - Distracted Driving Simulation Cards
 - Map
 - Lipstick
 - Cell phone
 - CDs
- Impaired Driving Kit*
 - FatalVision Goggles
 - Tape
 - Cones
 - Balls
 - Remote Control Car

Rotation 2

- Emergency Roadside Kit (See Program Department for availability)
- Emergency Roadside Scenario Cards*
- Emergency Roadside Kit handout (see handout packet)
- Maintenance Map worksheet (see handout packet)
- Car
- Owner's Manual
- Paper Towels
- Tire Gauge*
- Penny*
- 12 Biking Hazards handout and answer sheet (see handout packet)
- Bike Safety Quiz Questions*
- Bike Horns (See Program Department for availability)
- Helmets and safety gear (optional)
- Road Safety Audit worksheet (see handout packet)

*All of these materials can be found in the DASHboard Program Kit. Complete a kit request form at www.gscnc.org/kits.html. For more information, email programkits@gscnc.org or call (202) 237-1670 or (800) 523-7898, ext. 310.

Community Outreach



This program is a great way to connect with local community organizations and companies. Below is a list of organizations/people to reach out to in your community to participate in the event/facilitate the different sessions.

Driver's Seat Information – Impaired Driving, Distracted Driving, etc

Local Police Department

Local Citizen Corps members: www.citizencorps.gov/councils/

Local MADD chapter: www.madd.org/Local-Chapters.aspx

Local SADD chapter: www.sadd.org/scoordinators.htm

Local Driver's Education Programs

-I Drive Smart Instructors is one great example. www.idrivesmart.com/global.cfm

Local Hospital/Emergency Responders

Local National Safety Council chapters: www.nsc.org/chapters/chaptop.aspx

Local DMV/MVA offices

County Department of Transportation office: www.fhwa.dot.gov/webstate.htm

Washington Regional Alcohol Program: www.wrap.org/

Auto Care Information

Local GEICO Claims Centers (contact the Program Department if you would like to have GEICO employees participate in your event).

www.geico.com/about/find-an-office/?preselect=Claims

Local Auto Repair Shops: www.carcare.org/carcare_location

-Firestone is one great example. www.firestonecompleteautocare.com/

Local Auto Dealers

Regional AAA Representatives: www.aaamidatlantic.com/Foundation/Contacts

Bike Safety Information

Local Bike Shops

Washington Area Bicyclist Association: www.waba.org/

Pedestrian Information

Regional Safe Routes to School Coordinators:

www.saferoutesinfo.org/contacts/index.cfm

State Pedestrian/Bicyclist Coordinator: www.walkinginfo.org/assistance/

*The Program Department has a lot of already formed contacts with community partners, so please contact Kaitlin Hasseler at khasseler@gscnc.org or 202 237-1670 ext. 238 if you would like help connecting to organizations and persons in your community.

Are you **READY** for the road?!



Get **behind the wheel** and **under the hood** at
our **Road Safety Extravaganza!!**



Activities are set to include:

Fatal Vision Obstacle Course – find out just how hard and dangerous it is to function while under the influence

Distracted Driving Simulation—test how well you can handle distractions behind the wheel

Car Care - girls do hands-on car care maintenance with actual cars

Road Safety Game Show—how road safety savvy are you?

**+ MUCH
MORE!**

When:

Where:

For Who: ALL teens girls (grades 6-12)! No license required!

Fee:

Financial assistance is available.

TO REGISTER:

Send registration and payment

To _____

by _____



QUESTIONS

Email:

Phone:

Girl Scout Council of the Nation's Capital

Girl Scout Council of the Nation's Capital

Girl's Name _____ Age _____ Birth date ____/____/____
Address _____ Phone _____
City _____ State _____ Zip _____ Email _____
Mother/Guardian _____ Day phone _____
E-mail _____ Evening phone _____ Cell or pager _____
Father/Guardian _____ Day phone _____
E-mail _____ Evening phone _____ Cell or pager _____
School Attending _____ State _____ Grade _____
Troop # _____ Level _____

The registrant's racial background is: *(optional)*

American Indian or Alaskan Native Asian Black or African American White Other

Hawaiian or Pacific Islander *(please check one)* Hispanic or Latina Not Hispanic or Latina

Must have information for emergency contact if parent(s) cannot be reached (please print clearly):

Name/ Relationship: _____ Phone: _____

Name/ Relationship: _____ Phone: _____

HEALTH HISTORY – All Information provided will be kept confidential

Describe allergies, details of chronic conditions, or health restrictions on additional sheet if needed.

Are all immunizations up to date? ___ Yes ___ No If no, please state reason: _____

Please provide comments where applicable: Medication being taken _____

Special dietary needs/restrictions: _____ Weight of camper for dosage purposes: _____

Specific information including physical, psychiatric or behavioral problems: _____

Insurance company: _____ Policy Number: _____ Group # _____

Family physician: _____ Phone: Day _____ Eve _____

Parent Permission Statement

† The health history is correct as far as I know, and the person herein described has my permission to engage in all events activities except as noted. If she appears ill, I will not send her.

† **EMERGENCY AUTHORIZATION:** In the event I cannot be reached in an emergency, I hereby grant permission to the program director to secure proper treatment for my child.

† The Girl Scouts may use any photo in which my child appears to promote Girl Scouting. For the purpose of liability insurance, my daughter has my consent to become a member of the Girl Scouts.

Parent/Guardian Signature required:

Signature _____ Date _____