

# VOLUNTEER POSITION DESCRIPTION FOR SERVICE UNIT SHARELEADER

**ROLE:** Recruits, trains and manages Troop SHARELeaders  
Solicits SHARE at Service Unit level

## DUTIES AND RESPONSIBILITIES:

1. Demonstrates support for SHARE by making personal contribution.
2. Attends SHARE kick-off or alternative Service Unit SHARELeader training.
3. Recruits Troop SHARELeaders who will actively promote SHARE and make their own personal contribution to SHARE.
4. Provides training for Troop SHARELeaders for every troop.
5. Ensures that Troop SHARELeaders have adequate supplies.
6. Regularly contacts Troop SHARELeaders and assists where needed.
7. **Offers to attend troop meetings to give SHARE pitch** especially for new leaders.
8. Work with Service Unit Registrar to continually update roster of SHARELeaders to guarantee that every troop receives training and materials as soon as they are registered.
9. Ensures that SHARE is on the Service Unit Meeting agenda every month, makes enthusiastic and positive presentations that encourage contribution by every member of the Service Unit, and designates someone to collect SHARE envelopes at every Service Unit meeting.
10. Reports Service Unit campaign progress to the Association SHARELeader and Annual Giving Specialist, KayTe Kennedy (kkennedy@gscnc.org).
11. Arranges for **prompt** delivery of Troop Envelopes (unopened) to the Association SHARELeader or council within **two weeks** of receipt.
12. Solicits contributions from Service Unit members not registered with a Troop, from Lifetime members, former Troop leaders, former Girl Scouts and other friends of Girl Scouting.
13. Participates in evaluation of the SHARE campaign.
14. Promotes participation at the President's Circle level, \$600.
15. **HAVE FUN AND MAKE SHARE ENJOYABLE FOR ALL!**

## QUALIFICATIONS:

1. Registered as an adult member of GSUSA.
2. Completed required training.
3. Demonstrated commitment to SHARE, positive attitude, ability to motivate, recruit, and persuade others to feel same commitment.

The Service Unit SHARELeader is appointed by the Association SHARELeader or Service Unit Manager for a one-year term and is accountable to the Association SHARELeader and Service Unit Manager.