

Volunteer Requirements

As a volunteer, you will be working with our most valuable asset – our membership – our girls. So, every volunteer is expected to meet three simple requirements:

1. Application

Submit a Volunteer Position Application located on page 17 or complete online at www.gscnc.org/volunteers/application/

2. References

If you plan to work with girls, GSCNC must receive at least two complete Reference for Volunteer Position forms. We recommend distributing the forms to three people other than family members to complete. Once complete, the reference forms should come directly to GSCNC by mail or e-mail.

The form is located on page 19 or online at www.gscnc.org/volunteers/writtenreference

Upon receipt of both an application and two references, a staff member will consider the forms for approval. Applicants receive written notification of the review decision.

3. Training

Volunteers are trained for their specific positions. *Volunteer Basics* contains details about both the positions and the available training. Required and recommended training for each volunteer position is listed on page 14-15.

Volunteer Placement

GSCNC places volunteers based on two factors:

Which volunteer position(s) interest you?

The Volunteer Application gives you an opportunity to tell us your interests and availability. This information is shared with staff and volunteers responsible for placing new volunteers.

Where geographically do you want to volunteer?

Near home, work, anywhere or everywhere. GSCNC is organized geographically into associations that are divided into service units. As a new volunteer, indicating your association and service unit numbers will facilitate our ability to serve you.

Learn or confirm your association and service unit numbers by:

- Contacting a Girl Scout volunteer in your neighborhood
- Letting the Online Registration system designate using your home zip code
- Contacting GSCNC Membership or Adult Volunteer Development departments

Girl Scout Membership

Troop Leaders/Advisors and Trainers are required to join Girl Scouts of the USA, the national organization headquartered in New York City. All other adult volunteers are encouraged to consider membership in an organization dedicated to inspiring girls to become happy and resourceful adults. The annual membership registration fee is \$10.00.

If you want to join, please contact the Membership Department at 800-523-7898; 202-237-1670 to obtain a membership form.

Volunteer Position	Required Training	Recommended Training
Adult Recognition Committee		390 Recognition 392 Letter Writing and Ceremonies
Assistant Leader, Advisor		101 Basic Leadership 102,103, 104, or 150 Program Level
Association Chair and Asst. Chair	Materials and briefing by Second VP & Deputy Executive Director (2 hours)	
Association Program Manager	Briefing with Program department	
Association Training Manager	325 Association Training Manager conducted by AVD staff	
Camp Qualified Adult	100 A & B for Resource Volunteers 200 Cookout & Campout 224 Re-qualification every 3 years	Enrichment classes Outdoor Odyssey 250 Lightweight Camping 260 Backpacking
Council Committee	Briefing by committee chair and staff liaison	
Day Camp Staff Member	341 or 342 for Directors Briefing(s) by Director to staff	Enrichment classes Leaderfest Outdoor Odyssey
First Aider	First Aid, Level 1 or 2 (re-certify every 3 years) CPR, Adult & Child (re-certify every 1 to 2 years)	100A Introduction to Girl Scouting
Helping Parent		100 A Intro to Girl Scouting
High Adventure Specialist	100 A & B Certification/qualification training listed in <i>Safety-Wise</i>	
Local Press Representative	Materials from Public Relations department	Training by Public Relations department
Program Aide Instructor	350 Program Aide	150 Teen Program Level
Program Consultant	Materials & briefing by Program department 100 A for Resource Volunteer 100B B Fundamentals (if supervising girls)	Enrichment classes Leaderfest Outdoor Odyssey
Registrar	Briefing by Field Director	
Trainer	500 Train-the-Trainer 506 Field Experience Roundtable	511 Trainer Mentor Trainer Conference
Troop Calendar Manager	Materials & briefing by troop leader	
Troop Cookie Booth Coordinator	Briefing by SU Cookie Booth Coordinator (1 st year in position; 2 hours)	Briefing by SU Cookie Booth Coordinator (2 ⁺ years in position; 2 hours)