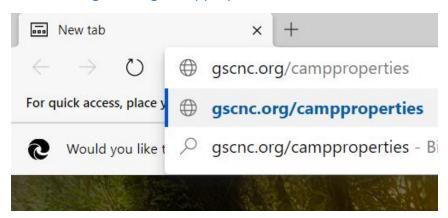
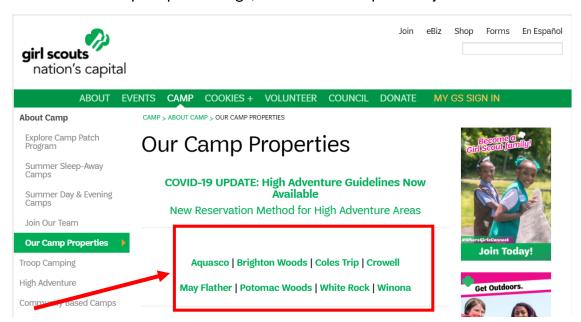


How to Make a Day Use Reservation

1. Go to www.gscnc.org/campproperties



2. Once on the Camp Properties Page, click on the camp where you want to make a reservation.





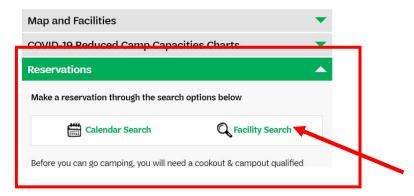
- 3. Click on the dropdown in the accordion below your desired camp that says "Reservations."
 - a. Select "Facility Search."

Camp Crowell | Oakton, VA

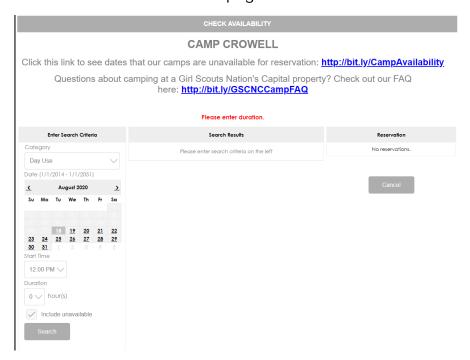


Camp Crowell, located in Oakton, Virginia, covers 68 wooded acres in Fairfax County. The camp features a large lodge, two smaller troop lodges, glen shelter units, adirondacks, treehouses, a tipi and a primitive site.

Camp Crowell has a low and high ropes course and a large field that can be used for games or archery.

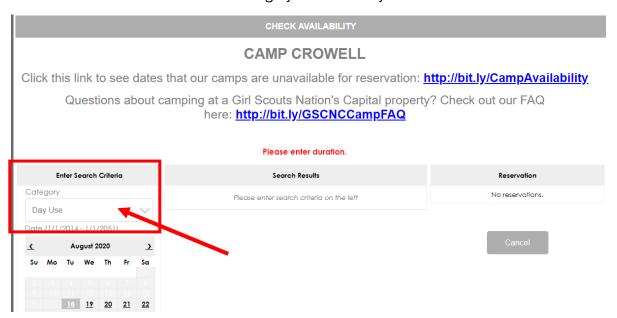


4. You will then be taken to our camping reservation website.

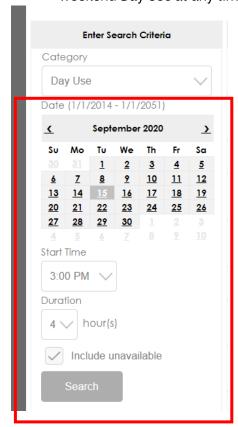




5. Under "Search Criteria" make sure "Category" is set to "Day Use."

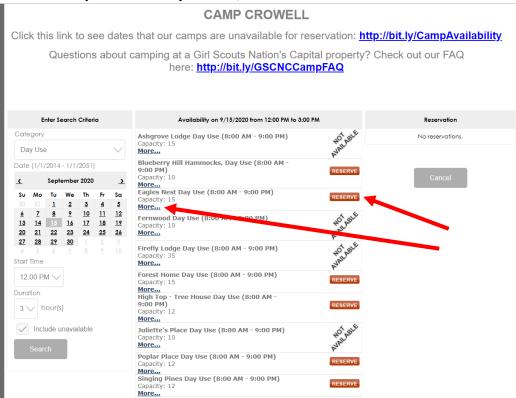


- 6. Select the date, start time, and duration (number of hours) of your desired reservation. A list of sites may auto-populate. If it does not, click "Search."
 - a. NOTE: Day Use reservations cannot be made on Fridays or Saturdays except during certain camps' winter seasons. Visit www.gscnc.org/campproperties for a flyer about winter camping.
 - b. Currently, because of COVID-19, our lodges are only open for Day Use and therefore are open for Day Use on weekends. Once lodges reopen for overnight reservations, they will not be available for weekend Day Use at any time of year.

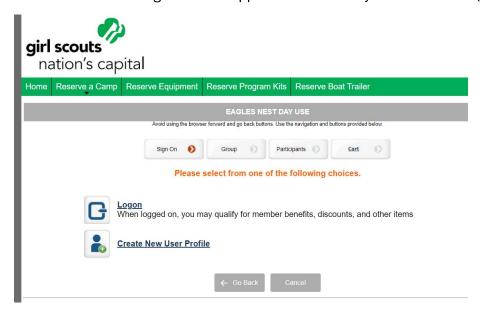




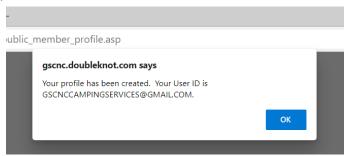
- 7. The system will then show you all available units for your desired date, time, and duration.
 - a. If you want to learn more about a particular unit, click "More..."
 - b. Once you find a unit you want, click "RESERVE"



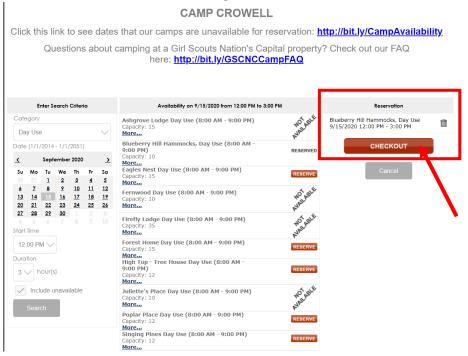
- 8. The system will then take you to a log-in prompt.
 - a. If you have made a reservation through this system previously, click "Logon" and enter your User ID and password.
 - b. If you are new to the camping reservation system, click "Create New User Profile." Enter the required information and click "Save Profile."
 - i. A Dialogue box will appear that includes your new User ID (photo on next page).







9. You will be directed back to the original reservation screen. Click "CHECKOUT"



- 10. Fill out the information requested.
 - **a. NOTE:** A Camping Qualified (Cookout/Campout certified) adult and First Aider are only required if you plan to make a campfire or cook during your reservation. However, we recommend having a First Aid certified adult at all times.
 - **b.** If your troop does not have a Camping Qualified adult and/or a First Aider, you may not have a campfire or do any outdoor cooking while at the campsite.
 - **c.** If you do not have a Camping Qualified adult and/or a First Aider, write "Not making a campfire or cooking out" in the Name boxes and list 1/1/2020 in the date boxes.
- 11. In your Shopping Cart, review your order and click "Checkout"
- 12. On the Checkout page, enter the required information and click "COMPLETE ORDER"
- 13. **IMPORTANT:** After completing your reservation, you will receive an email from noreply@doubleknot.com (it may say "Girl Scouts Nation's Capital) with the subject "Thank You for Your Order." **SCROLL DOWN TO THE YELLOW HIGHLIGHTED SECTION**. There will be a link to a "Site Details" document. This file contains crucial information for your visit, including **the gate code to get into camp**.