



### Gold Award Proposal Checklist

**Please use the following checklist to determine if you have fulfilled all the necessary requirements to have your proposal reviewed. Upload your completed checklist in Step 5 of GoGold.**

<b>Name</b>	<b>County &amp; State</b>	<b>Association &amp; Service Unit</b>
<b>Parent Name</b>		<b>Parent Email Address</b>

**You may not, under any circumstances, begin the Take Action part of your project (Girl Scout Gold Award Step Six) until you receive approval from your Gold Award Mentor.**

Checklist – Project Proposal	Yes	No
<b>Did you complete the gsLearn Gold Award training course? If no, please sign-up to review the online module before submitting your proposal. This information will be verified by Council staff and your proposal returned if the course is incomplete.</b>		
<b>Did you attend a workshop ? If yes where? _____ Date: _____</b>		
<b>Have you filled out the Hours Log that includes the following:</b> <ul style="list-style-type: none"> <li>• 80 hours minimum of service.</li> <li>• No more than 20% of your hours are completed prior to approval of your project.</li> <li>• Hours broken down into small chunks of no more than 2-3 hours.</li> </ul>		
<b>Do you have an Individualized Education Plan (IEP)/504 Plan or need to request accommodations for the Gold Award Process? If yes, please tell us how in the space below:</b>		
<b>Will your project be held in-person?</b>		
<b>Can the Council contact you via text? If yes, list your number.</b>		
<b>Do you plan to use the Council Approved crowdfunding site QGiv?</b>		
<b>Have your parent/guardian completed the Parent/Guardian Information Sheet?</b>		
<b>Have you completed the Project Advisor Profile?</b>		



## PARENT/GUARDIAN INFORMATION SHEET

**\*Feel free to ask any adult within your Girl Scout community who plans to support you through your Gold Award journey to fill out this form.**

**Name of Gold Award Applicant:** \_\_\_\_\_

**Name of Parent/Guardian:** \_\_\_\_\_

**Parent/Guardian Phone Number:** \_\_\_\_\_

**Parent/Guardian Email:** \_\_\_\_\_

**Parents and guardians play a significant role in supporting a Girl Scout's path toward the Gold Award. However, it should be the Girl Scout's decision whether to complete the process, as it MUST be the Girl Scout's project. It is something they have to want to do themselves.**

**Parents and guardians can assist a Girl Scout by:**

- **Reading through the materials so that you feel comfortable in offering support.**
- **Remembering that their Gold Award project must be based on their passion.**
- **Encouraging and supporting them.**
- **Recognizing that they are capable, competent, and worthy of respect as they assume greater citizenship, responsibility, and leadership. Their way may not be your way.**
- **Aiding them in developing a network of adults.**
- **Ensure they are not over-stressed and is supported by the family in their endeavors.**
- **Helping and supporting with safety and money guidelines. These help ensure the safety of your child and others, as well as the integrity of the Girl Scout program.**
- **Allowing them to stumble and learn the lessons that come with a Gold Award project. They will be working with a Project Advisor, an adult who has skills specific to their project, and a Gold Award Panel member who has been trained to assist them.**
- **Joining in the celebration as they are honored for their accomplishments.**

**If your child has any physical, emotional, or mental condition (including dyslexia, ADHD, etc.) that would alter their participation or evaluation of a Gold Award project in any way, let us know what we can do to accommodate their needs. Evaluations will be based on ability.**

**Signature of Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## PROJECT ADVISOR PROFILE

A project advisor is an adult who chooses to be on a Girl Scout's Gold Award team and is an expert on the issue the girl's project addresses. Parents, caregivers, or troop leaders of girls pursuing their Gold Award cannot be advisors.

**Fill out one form for each advisor.**

**Gold Award Applicant's Name:** \_\_\_\_\_

**Gold Award Project Title:** \_\_\_\_\_

**Gold Award Project Advisor's Name:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Why have you chosen this person to be your Gold Award Project Advisor?**

---

---

---

---

---

**How will this person help you to have a successful project?**

---

---

---

---

---

**I agree to be the Gold Award Project advisor for the above-named Girl Scout.**

**Project Advisor's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_